

5 December 2014

Ref: HD/O&S/18.12.14
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To: The Members of the Overview and Scrutiny Committee of the North Hertfordshire District Council

(Councillors R.L. Shakespeare-Smith (Chairman), Cathryn Henry (Vice-Chairman), Bill Davidson, Jean Green, John Harris, Steve Hemingway, Sal Jarvis, David Kearns, David Leal-Bennett, Ben Lewis, Sandra Lunn, Gerald Morris, M.R.M. Muir, Frank Radcliffe, Mike Rice and Deborah Segalini).

[Substitutes: Councillors Alan Bardett, John Bishop, John Booth, S.K. Jarvis, Ian Mantle, Alan Millard, Adrian Smith and Michael Weeks]

You are invited to attend a

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

to be held in

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON
ROAD, LETCHWORTH GARDEN CITY**

on

THURSDAY 18 DECEMBER 2014

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA
PART I

| ITEM | PAGE |
|---|-------------|
| 1. APOLOGIES FOR ABSENCE | - |
| 2. NOTIFICATION OF OTHER BUSINESS | - |
| <p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether the item(s) raised will be considered.</p> | |
| 3. CHAIRMAN'S ANNOUNCEMENTS | - |
| <p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p> | |
| 4. PUBLIC PARTICIPATION | - |
| <p>To receive petitions, comments and questions from members of the public.</p> <p>Public participation requests received within the agreed time will be notified to Members as soon as practicable.</p> <p>Members of the public who have contributed to Task and Finish groups are invited to attend the meeting at which the report is presented.</p> | |
| 5. DEVELOPMENT AGREEMENT: NORTH HERTFORDSHIRE DISTRICT COUNCIL & HITCHIN TOWN HALL LTD REPORT OF THE STRATEGIC DIRECTOR CUSTOMER SERVICES & PROJECT EXECUTIVE | 1 |
| <p>To provide an overview of the Development Agreement between North Hertfordshire District Council (NHDC) and Hitchin Town Hall Ltd (HTH Ltd), the history of the project, the current status of the Development Agreement and steps being taken to address the issues and arrangements for decision making by Council.</p> | |

| ITEM | | PAGE |
|-------------|---|-------------|
| 6. | EXCLUSION OF PRESS AND PUBLIC To consider passing the following resolution: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following reports will involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the said Act. | 89 |
| 7. | DEVELOPMENT AGREEMENT: NORTH HERTFORDSHIRE DISTRICT COUNCIL & HITCHIN TOWN HALL LTD REPORT OF THE STRATEGIC DIRECTOR CUSTOMER SERVICES & PROJECT EXECUTIVE To provide an overview of issues relating to the Development Agreement between North Hertfordshire District Council (NHDC) and Hitchin Town Hall Ltd (HTH Ltd). | 91 |

The dates of the Overview and Scrutiny Committee Meetings for the Civic Year 2014 – 2015 will be as follows:

20 January 2015;
17 March 2015.